

Insert SAMI logo here
MEMORANDUM OF UNDERSTANDING (MOU)

We are excited to offer you the opportunity to partner with us SAMI in our federal grant application that will equip us to empower you to offer skills-based Marriage Enhancement programs at your location using the highly effective Adventures in Marriage (AIM) program. The purpose of this MOU is to document the roles, responsibilities, and commitments each partner would provide in the event our grant application is successful effective September 30, 2020.

Third Party Organizational Commitments

- Agree to be listed as one of our Collaborative Partners in our federal grant application
- Assist SAMI to recruit, enroll and retain at least 750 adult married couples per year in San Antonio to complete Adventures in Marriage (AIM) relationship education course (12 hours) in a multi-session format (typically 6-8 sessions), with completion defined as attending at least 90% of the workshop sessions, either live or thru make-up sessions.
- Assist with recruiting first rate instructors to provide AIM, and skills coaches who will assist with AIM classes; facilitate, as appropriate, the training of the coaches.
- Provide a space for some of the workshops to be held, and recruit members from your organization / congregation to participate in those workshops, with class sizes of between 12 and 24 couples.
- Become invested in and committed to achieving the programmatic goals and objectives, as well as the desired short-term outcomes and long-term impact of this project including improved healthy relationship and marriage skills, improved relationship quality, and lowering San Antonio's divorce rate
- Demonstrate and clearly articulate commitment to achieve healthy marriage promotion
- Agrees that participation in the program is voluntary, and that it will not discriminate on the basis of a potential program participant's race, gender, age, disability, or religion.
- Understands that program participants are required to fill out an Applicant Characteristics Survey as well as Pre and Post-Tests, all of which we have reviewed, and we will assist with evaluation data collection on married couples enrolled in the program via nFORM software

SAMI Commitments

- Recruit, train, and provide QC of instructors who will teach AIM education classes to your participants
- Provide all program materials, teacher kits, and workbooks needed for AIM curriculum for both adult married couple participants and class instructors
- Provide overall project management for this project.
- Provide Fee-For-Service (FFS) payments to you for your participation along the following schedule:
 - If SAMI provides the Program Leaders and volunteer coaches, \$40 per couple who you recruit to complete AIM at your location (minimum class size of 12 couples)
 - If you provide the Program Leader(s) and volunteer coaches, \$70 per couple who you recruit to complete AIM at your location (maximum class size of 24 couples).

This MOU is general in nature and is non-binding on either party. FFS amounts may vary in future years. If this grant application is approved, within 120 days of the grant award date the parties will enter into a more definitive agreement, in which all terms will be finalized. If you are willing to become a collaborative partner as described in this agreement, please sign this document below, scan it and email it to: catonfam@gmail.com :

Collaborative Partner Organization (Please PRINT): _____

Estimated # of total married COUPLES who would complete 90% of AIM per year _____

Please PRINT Name and Title of Authorized Signature: _____

Authorized Signature: _____

Date Agreement signed: _____, 2020